

DOWNTOWN DEVELOPMENT AUTHORITY

April 16, 2009

Present – Chair Feigley, Vice-Chair Dierkes, Board members Heyn, Kilpatrick, Lamb, Nichols, Niebauer, Rivera, Weinbaum

Excused – Board member Horsley, Nader, Tyler

Absent -- Armstrong

Also present – DDA Director Barnette, Village Manager Shufflebarger, and *retired* Architect Grissim

Approval of Minutes:

Nichols moved, Kilpatrick seconded, to approve the minutes of the meeting of January 15, 2009 as presented. Motion **Carried**.

Kilpatrick moved, Nichols seconded, to approve the minutes of the meeting of March 19, 2009 as presented. Motion **Carried**.

Treasurer's Report:

Lamb moved, Nichols seconded, to accept the Treasurer's Report as presented. Motion **Carried**.

Call to the Public:

Richard, Insurance Advisors, said Mill Valley is amendable to utilizing that parking lot as the trail head.

Unfinished Business:

1. Milford Trail

The engraved pavers donated by Unilock are ready for installation.

Kevin Golden will install the pavers, but only charge us for the materials. In exchange he wants to install a granite bench with his name on it.

Ms. Dierkes showed samples of signage for the plaque. Discussed size, color, height, content and delivery date of sign.

Mr. Grissim discussed styles and costs for shelters.

2. Wayfinding.

Discussed Village entrance Signs. Will get bids and proceed with the one sign on South Milford Road.

3. Marketing.

Website Update. We are on the facebook page. An e-newsletter is very labor intensive compared to facebook and twitter.

Public Relations Update. Franco continues to do a great job of promoting Milford and its businesses.

4. Liberty Street Underpass Project.

Nothing yet from CSX.

Contracting with Wade Trim for grant writing for Transportation and Enhancement Activity Grant. Council made no comment regarding this matching grant.

5. Downtown Sound System.

A stainless steel sound box system to be put in the bunker by the clock costs \$1,100 or \$1,200. Installation would be \$300 or \$400. We need it installed.

6. CRIT. Criterium.

Very well organized. Have their announcer. Will be August 22.

7. Motley Memorial Lights Project.

Will move poles back from the street so they blend better with the buildings and trees.

New Business:

1. Farmer's Market.

A private group has good plans for Thursdays, from 3 to 8 on Liberty Street, May 28 through October. They have Village Council approval, five sponsors, four non-profit groups, but do not yet have any vendors committed yet.

2. Oakland County has picked Milford for a new event.

General Motors will be celebrating its 85th anniversary.

3. Mr. Grissim talked about planting trees on the north side of Commerce, about \$6,000.

We lost Ash trees around the Mill pond; he would suggest Sugar Maples, 19 for about \$6,000. And the plaza on Summit Street has no trees and the sidewalk is gone.

Mr. Nichols suggested we buy trees at the end of the season when prices are lower.

Lamb moved, Heyn seconded, to match up to \$3,000 for trees on Commerce Street. Ms. Lamb withdrew her motion.

Lamb moved, Kilpatrick seconded, to move into Executive Session to Discuss Real Estate Purchase.

Roll Call Vote: Chair Feigley, Vice-Chair Dierkes, Board members Heyn, Nichols, Rivera, Weinbaum
Motion **Carried**.

Rivera moved, Nichols seconded, to return to the regular DDA meeting. Motion **Carried**.

Director's Report:

Nothing today

Upcoming Events:

Ladies Night Out is April 30

The 4th of July fireworks at Kensington Metropark will be Flag Day, June 14.

Board member Comments:

Ms. Lamb said the daffodils are coming up all over town. And she has sent notes to new businesses. She needs some new note paper.

Mr. Feigley said Summit Street has been talked about for a long time. We have spent a long time talking about TRW and the gas station project.

Ms. Barnette said the Michigan Downtown Association will pay the DDA up to \$1,600 month to do the work at \$40 per hour, until the position is filled.

Adjourn:

Lamb moved, Nichols seconded to adjourn at 9:45 a.m. Motion **Carried**

Respectfully submitted,

Phyllis Motley, Recording Secretary