

DOWNTOWN DEVELOPMENT AUTHORITY

May 21, 2009

Present – Chair Feigley, Vice-Chair Dierkes, Board members Armstrong, Heyn, Horsley, Lamb, Nader, Nichols, Niebauer, Rivera, Weinbaum

Excused – Board member Kilpatrick, Tyler

Also present – DDA Director Barnette, Village Manager Shufflebarger, and Architect Grissim

Approval of Minutes:

Lamb moved, Nichols seconded, to approve the minutes of the meeting of April 16, 2009 as presented.

Motion **Carried**.

Treasurer's Report:

Niebauer moved, Dierkes seconded, to accept the Treasurer's Report as presented. Motion **Carried**.

Call to the Public:

No one today.

Unfinished Business:

1. Milford Trail

Ms. Dierkes is assured the plaque will be installed by deadline. They originally did it in the wrong color.

Picnic tables and trash receptacles are on order. Twelve signs will be ordered to designate mountain bike crossings.

Mr. Armstrong discussed mile markers; would like it marked in quarter miles.

Kevin Golden will install the pavers, but only charge us for the material.

Unilock has donated all of the unmarked pavers.

The grand opening is May 30, at 11 a.m., at the Group Camp Site in Kensington.

2. Wayfinding.

Discussed Village entrance Signs. Our specs were for a blade style; one bid came in as a cabinet style.

Niebauer moved, Nader seconded, to accept the SignTex bid of \$8,724 and to get the project done.

Discussion: Mr. Armstrong said one month's time is not that long to get the sign we want.

Vote: Yes: Chair Feigley, Board members Nader, Niebauer

No: Vice Chair Dierkes, Board members Armstrong, Heyn, Horsley, Lamb, Nichols, Rivera.

Abstain: Board member Weinbaum

Motion **Failed**

Lamb moved, Nichols seconded, to revise the entrance sign amount to the specs we want and go to Council for approval and not to exceed our expense of \$3,700.

Motion **Carried**. Chair Feigley opposed.

3. Marketing.

Website Update. Mr. Braun, Accunet Inc., has the web site designed to allow businesses to update their own information, as well as specials or information they wish to include. There is no cost to the merchants. Ms. Barnette has final editing rights to the site.

Public Relations Update. Franco continues to do a great job of promoting Milford and its businesses. Their contract expires in September.

4. Liberty Street Underpass Project.

CSX has approved an open cut, with a culvert, giving us 24 hours to build it. Advance Concrete will provide the culvert. The design is a 24' wide opening one-lane culvert with a bike lane.

Kudu's to the Parking Authority for making this happen.

The next thing is to look for funding; talking to Wade Trim about a grant.

Mr. Weinbaum asked that as a board we have a discussion on the size of the culvert. Ms. Barnette said we will at the next meeting.

5. Downtown Sound System.

When received we are ready to install it. It is 24" by 30".

6. CRIT. Criterium.

Very well funded and organized. Will be August 22.

7. Motley Memorial Lights Project.

Mr. Grissim and Ms. Barnette met to discuss the poles and the requirements. Ms. Barnette has developed a Facebook page for the Motley Lights.

Executive Session:

Dierkes moved, Rivera seconded, to move into Executive Session at 8:34 a.m. to discuss Real Estate Purchase. Roll call vote: Yes – Chair Feigley, Board members Armstrong, Heyn, Horsley, Lamb, Nader, Nichols, Niebauer, Weinbaum.

Excused – Board members Lamb, Kilpatrick, Tyler.

Motion **Carried**

Weinbaum moved, Rivera seconded, to return to the regular DDA meeting at 8:45 a.m. Motion **Carried**.

New Business:

1. Farmer's Market.

Will start Thursday, May 28, from 3 to 8 p.m.

2. Oakland County sponsored event.

Their Parks and Rec will provide 40 to 45 volunteers. They will provide bouncer ride, inflatables, pirate ship, rock climbing wall, roller rink, their stage, and more. We can use our own graphic designer for marketing. Also fire works for two nights, October 23 and 24.

Ms. Barnette and Joelle Beether have started a committee, including other organizations.

This will be repeated here each year.

Director's Report:

The owner of the old stone church is asking Planning Commission to change the zoning from office to B-2 to have a jazz venue in there. They are not in the DDA District, so it is not our place to comment. The Township is asking us to participate with four other communities in the purchase of a movie screen to be shared with these communities.

Upcoming Events:

Friday Night Live starts May 22.

The 4<sup>th</sup> of July fireworks at Kensington Metropark will be Flag Day, June 14.

May 27 the Yankee Air Museum is looking for WWII Vets at Willow Run for a photo with a B-17.

The trail in the Township is having a grand opening on May 30, at 11 a.m.

Board member Comments:

Mr. Shufflebarger said the state has reduced our budget. The Village five-year prediction is very severe. We applied for a grant for Commerce Street; part of that street is in our DDA District. The Village applied for Community Development Block Grant; we have been approved for \$173,000.

Mr. Weinbaum said the Dollar Store has opened in Prospect Hill. He is very concerned about retail at the south side.

The fire department will be using Iverson's for storage during construction of the new hall.

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Adjourn:

Rivera moved, Horsley seconded, to adjourn at 9:12 a.m. Motion **Carried**

Respectfully submitted,

Phyllis Motley, Recording Secretary