

## DOWNTOWN DEVELOPMENT AUTHORITY

September 15, 2011

Present – Chair Feigley, Vice-Chair Dierkes, Board members Armstrong, Goodnough, Horsley, Lamb, Nichols, Niebauer, Weinbaum

Excused – Board member Heyn, Rivera, Rusas George

Also present – DDA Director Barnette, John Grissim, and Arthur Shufflebarger

Approval of Minutes: Armstrong moved Lamb seconded to approve the minutes of the August 18, 2011 meeting. Motion **Carried**.

### Treasurer's Report:

Lamb moved, Niebauer seconded to approve the Treasurer's Report as presented. Motion **Carried**.

### Call to the Public:

John Grissim is present today.

### Unfinished Business:

#### 1. DIA Installation

The paintings were installed yesterday, Wednesday, Sept. 14.

We are one of the first fall presentations. Ms. Barnette suggests lighting of some sort at each painting. This will be up until mid December.

The tent will be up Saturday evening in Center Street Park. 9 restaurants are donating food; the MBA is providing the wine; Mr. Armstrong will be on the microphone.

#### 2. Marketing

Franco has been good about promoting our events.

#### 3. The Sharrows are down. Ms. Barnette made a presentation for Oakland County Parks & Rec. last week.

#### 4. Southside Improvements Bid Awards.

This was bid as three different jobs. Mr. Armstrong moved Ms. Lamb seconded to award the demo and concrete contract to San Angelo in the amount of \$13,279. Motion **Carried**. Mr. Armstrong amended his motion to read not to exceed total of \$14,500, seconded by Mr. Weinbaum. Motion **Carried**.

Ms. Dierkes moved Ms. Lamb seconded to award the landscaping contract to Donato Landscaping not to exceed \$25,500. This includes the alternate brick work in front of Colonial Motors. Motion **Carried**.

Mr. Weinbaum moved Ms. Dierkes moved to award the fencing and bike rack contract to R. L. Sheridan for \$9,000. Motion **Carried**.

Work will begin Monday, September 19, with expected completion date of November 27. Ms. Barnette and Mr. Grissim will be general contractors for the project.

### New Business:

#### 1. Ms. Dierkes moved Mr. Weinbaum seconded to approve the new Franco contract for professional services from October 1, 2011, for a twelve month period, in the amount of \$3,000 per month or \$36,000 per year. Motion **Carried**.

#### 2. Approve Expenses Urban Design Project.

Ms. Lamb moved Mr. Weinbaum seconded a \$6,000 line item in Capital Outlay to be used for planned concept development for any urban design project. Motion **Carried**.

Director's Report:

Cupola. Discussed the project.

The Village Council approved the liquor license transfer for the Rusty Palette and the LCC approved recommendation for Tavern 131. The Village has an application for a new liquor license for the former Ruggles Café. Perry Sinacola of Milford House is adding a second restaurant at that site.

Upcoming Events

Farmer's Market is every Thursday at Liberty and Main.

Home Tour is September 16 & 17.

The Car Show is Sunday, September 17.

DIA event on Saturday; "Milford Meets the Masters" will be mid-September to early December.

Ladies Night Out is on October 6.

Discussed Thursdays Unwrapped and Christmas Open House. Will do Dinner's On Us again.

Board member Comments:

Nothing today

Adjourn:

Mr. Weinbaum moved Ms. Lamb seconded to adjourn at 8:40 a.m. Motion **Carried**.

Respectfully submitted,

Phyllis Motley, Recording Secretary